

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-2012</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Board of Selectmen Approved</u>
SEWER ADMINISTRATION	323,041	285,693	114,441	280,652	292,714	292,714	292,714
SEWER MAT'L COLL & TREATMENT	759,829	488,160	198,772	468,160	430,122	430,122	430,122
SEWER TREATMENT - EQUIPMENT	2,030,498	1,920,000	952,623	1,920,000	1,920,000	1,920,000	1,920,000
GENERAL OVERHEAD & MISC EXP	238,209	245,004	188,379	245,004	237,849	237,849	233,503
<b>TOTAL</b>	<u><u>3,351,578</u></u>	<u><u>2,938,857</u></u>	<u><u>1,454,215</u></u>	<u><u>2,913,816</u></u>	<u><u>2,880,685</u></u>	<u><u>2,880,685</u></u>	<u><u>2,876,339</u></u>

## SEWER OPERATIONS

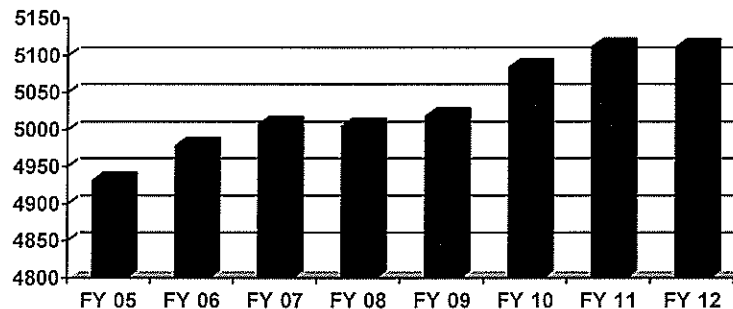
### ADMINISTRATION

24448804

#### Explanation

Administration of sewer operations is under the jurisdiction of the Department of Public Works. However, costs of this service will continue to be allocated to the Sewer Operating Fund because it has its own revenue sources separate and distinct from the General Fund.

#### Service Summary Sewer Customers



#### Accomplishments FY 2011-2012

- 1) Increased operating revenue by 13%.
- 2) Implemented new fats, oils and grease (FOG) inspection program .
- 3) Maintained customer base at 5110.
- 4) Upgraded SCADA system using web based servers.

#### Objectives FY 2012-13

- 1) Implement new agreement with City of Stamford for sewage treatment.
- 2) Conduct assessment hearings and set assessment for the Goodwives River Road Extension.

#### Staffing

Position	Allocated 2010-11		Proposed 2011-12	
	No. Positions	Work Years	No. Positions	Work Years
Director of Public Works	1	0.25	1	0.25
Asst. Director of Public Works	1	0.25	1	0.25
Superintendent of Facilities	1	0.50	1	0.50
Engineering Aide	1	0.50	1	0.50
Account Clerk	1	0.57	1	0.57
Office Administrator			1	0.25
	5	2.50	5	2.32

## SEWER OPERATIONS

### ADMINISTRATION

24448804

#### Budget Commentary

It is proposed that the FY 2013 Sewer Administration budget increase by \$7,021 or 2.5% from the FY 2012 appropriation. Highlights of this budget include:

- Reallocation of 25% of DPW Office Admin. Time to Sewer Services

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-2012</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Board of Selectmen Approved</u>
<b>SEWER ADMINISTRATION</b>							
Full Time	191,179	169,654	86,306	169,654	181,029	181,029	181,029
<b>PERSONNEL</b>	<u>191,179</u>	<u>169,654</u>	<u>86,306</u>	<u>169,654</u>	<u>181,029</u>	<u>181,029</u>	<u>181,029</u>
Clerical Services	832	1,020	330	1,020	935	935	935
Printing	945	1,200	783	1,200	1,200	1,200	1,200
Advertising	0	200	54	200	200	200	200
Consulting Services	11,075	15,600	10,840	15,600	15,600	15,600	15,600
Billing & Collection Services	53,509	55,600	3,782	55,600	55,800	55,800	55,800
Program Expenses	26,501	26,928	12,251	26,928	27,500	27,500	27,500
Unemployment Compensation	0	5,041	0	0	0	0	0
Engineering Consulting Svcs	38,000	8,750	0	8,750	8,750	8,750	8,750
<b>CONTRACTUAL SERVICES</b>	<u>130,862</u>	<u>114,339</u>	<u>28,039</u>	<u>109,298</u>	<u>109,985</u>	<u>109,985</u>	<u>109,985</u>
Office Supplies	1,000	1,700	96	1,700	1,700	1,700	1,700
<b>MATERIALS &amp; SUPPLIES</b>	<u>1,000</u>	<u>1,700</u>	<u>96</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>	<u>1,700</u>
<b>DEPARTMENT TOTAL</b>	<u>323,041</u>	<u>285,693</u>	<u>114,441</u>	<u>280,652</u>	<u>292,714</u>	<u>292,714</u>	<u>292,714</u>

## SEWER OPERATIONS

### COLLECTION & PUMPING

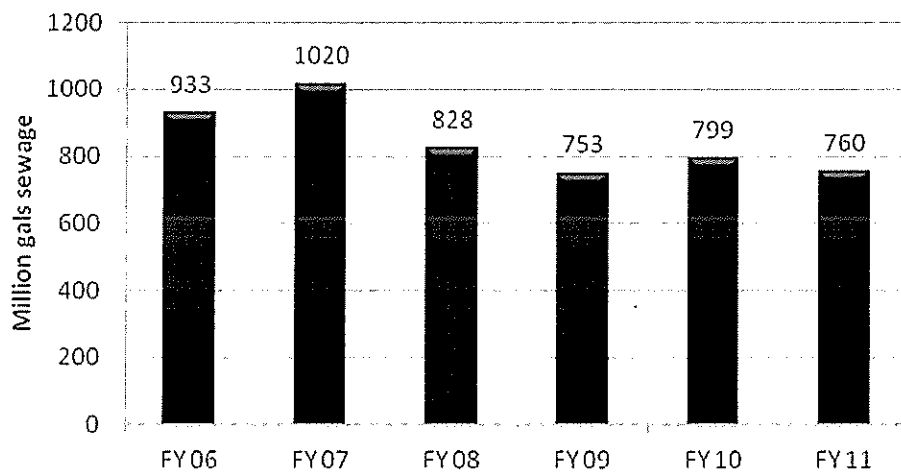
24448814

#### Explanation

This account allots funds for sewer operations that are used primarily to maintain, repair and operate the system of sewer mains including trunks, interceptors, siphons, etc. and the pumping stations that lift or propel sewage toward the treatment facility. There are approximately 80 miles of sewer mains and 14 pump stations. All treatment of sewage takes place at the Stamford Water Pollution Control Facility. This budget provides for essential maintenance but postpones any significant equipment replacement or upgrades in order to preserve as much of the existing sewer reserve fund as possible until a new agreement with Stamford can be negotiated

#### Service Summary

### Darien Sewage Pumped to Stamford



#### Accomplishments FY 2011-2012

- 1) Treated 30,000 +linear feet of sanitary sewer for root control.
- 2) Maintained 13 sewer lift stations
- 3) Collected and pumped 760 million gals of wastewater.

#### Objectives FY 2012-13

- 1) Maintain low rate of sewer blockages.
- 2) Limit equipment failures.
- 3) Maintain existing equipment.
- 4) Treat 10,000 l.f. of sanitary for root control

#### Staffing

Position	Allocated 2011-12		Proposed 2011-12	
	No. Positions	Work Years	No. Positions	Work Years
Wastewater System Supervisor	1	1.0	1	1.0
Wastewater System Mechanic	1	1.0	1	1.0
Wastewater System Operator	1	1.0		
	3	3.0	2	2.0

## SEWER OPERATIONS

### COLLECTION & PUMPING

24448814

#### **Budget Commentary**

It is proposed that the FY 2013 Sewer Collection & Pumping budget increase by \$33,851 or 8.6% more than the FY 2012 appropriation. This budget also proposes continuing a temporary hold on filling a vacant Wastewater System Operator position until the financial details of anew interlocal agreement with Stamford are fully implemented.

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-2012</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Board of Selectmen Approved</u>
<b>SEWER MAT'L COLL &amp; TREATMENT</b>							
Full Time	145,700	133,381	64,382	133,381	132,870	132,870	132,870
Seasonal & Temporary	0	0	0	0	0	0	0
Overtime	23,739	14,456	14,487	14,456	19,360	19,360	19,360
<b>PERSONNEL</b>	<b>169,439</b>	<b>147,837</b>	<b>78,868</b>	<b>147,837</b>	<b>152,230</b>	<b>152,230</b>	<b>152,230</b>
Training Services	957	2,000	0	2,000	2,000	2,000	2,000
Medical Services	0	0	0	0	0	0	0
Motorized Equip Repair/Maint.	6,000	6,000	0	6,000	6,000	6,000	6,000
Facility Repair/Maintenance	44,493	81,100	50,886	81,100	86,300	86,300	86,300
Radio Repair/Maintenance	0	500	0	500	500	500	500
Telecommunications	10,138	9,768	4,484	9,768	17,580	17,580	17,580
Electricity	139,361	111,600	51,480	111,600	102,000	102,000	102,000
Potable Water	4,658	5,500	2,903	5,500	5,500	5,500	5,500
<b>CONTRACTUAL SERVICES</b>	<b>205,608</b>	<b>216,468</b>	<b>109,753</b>	<b>216,468</b>	<b>219,880</b>	<b>219,880</b>	<b>219,880</b>
Motor Fuel & Lubricants	7,331	8,280	4,640	8,280	9,360	9,360	9,360
Heating Fuel	2,602	2,650	1,893	2,650	2,582	2,582	2,582
Uniforms	789	1,025	640	1,025	1,025	1,025	1,025
Operating Supplies	121	16,411	0	16,411	16,445	16,445	16,445
Tires	600	600	609	600	600	600	600
<b>MATERIALS &amp; SUPPLIES</b>	<b>11,442</b>	<b>28,966</b>	<b>7,783</b>	<b>28,966</b>	<b>30,012</b>	<b>30,012</b>	<b>30,012</b>
Mobile Mater'ls Handling Equip	0	0	0	0	28,000	28,000	28,000
Collection System Rehab.	373,339	94,889	2,368	74,889	0	0	0
Pump Station Multi-Trodes	0	0	0	0	0	0	0
<b>EQUIPMENT&amp;FACILITIES</b>	<b>373,339</b>	<b>94,889</b>	<b>2,368</b>	<b>74,889</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>DEPARTMENT TOTAL</b>	<b>759,829</b>	<b>488,160</b>	<b>198,772</b>	<b>468,160</b>	<b>430,122</b>	<b>430,122</b>	<b>430,122</b>

## SEWER OPERATIONS

### TREATMENT

24448824

#### Explanation

This account reflects payment to the City of Stamford for allowing the Town of Darien to dispose of its wastewater at the Stamford Water Pollution Control Facility (WPCF) under the terms of a re-negotiated written agreement; Darien pays on the basis of the flow it sends to the WPCF in proportion to the overall flow. Capital costs required for reinvestment in the WPCF and for its upgrade to comply with State and Federal standards are shared by Darien (currently estimated at 12.6 % of flow) and are also reflected in this account.

#### Staffing

Contracted service; no Darien staff involved in its performance.



## SEWER OPERATIONS

### TREATMENT

24448824

#### **Budget Commentary**

It is proposed that the FY 2013 Sewage Treatment budget be maintained at its current level as there have been no contract talks with Stamford for over six months and the management situation at the Stamford WPCA appears unsettled. Assume Darien contributes 12.6% of sewage treated by Stamford.

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-2012</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Board of Selectmen Approved</u>
<b>SEWER TREATMENT - EQUIPMENT</b>							
Sewage Treatment Service	2,030,498	1,920,000	952,623	1,920,000	1,920,000	1,920,000	1,920,000
<b>CONTRACTUAL SERVICES</b>	<u>2,030,498</u>	<u>1,920,000</u>	<u>952,623</u>	<u>1,920,000</u>	<u>1,920,000</u>	<u>1,920,000</u>	<u>1,920,000</u>
Stamford WPCP Capital Invest.	0	0	0	0	0	0	0
<b>EQUIPMENT&amp;FACILITIES</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>DEPARTMENT TOTAL</b>	<u>2,030,498</u>	<u>1,920,000</u>	<u>952,623</u>	<u>1,920,000</u>	<u>1,920,000</u>	<u>1,920,000</u>	<u>1,920,000</u>

## SEWER OPERATIONS

### GENERAL OVERHEAD & MISCELLANEOUS

24448834

#### Explanation

Because the Sewer Operating Fund is a special revenue fund it has its own overhead costs and these are reflected in this account.

## SEWER OPERATIONS

### GENERAL OVERHEAD & MISCELLANEOUS

24448834

#### Budget Commentary

It is proposed that the FY 2013 Sewer Overhead budget decrease by \$11,501 from the original FY 2012 budget. This reflects a decrease in pension contributions.

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-2012</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Board of Selectmen Approved</u>
<b>GENERAL OVERHEAD &amp; MISC EXP</b>							
Insurance Premiums & Charges	33,942	33,942	11,029	33,942	33,942	33,942	33,942
Medical Insurance	97,573	92,116	45,706	92,116	92,116	92,116	92,116
Dental Insurance	3,403	5,475	626	5,475	5,475	5,475	5,475
Life & AD&D Insurance	1,481	1,260	740	1,260	1,260	1,260	1,260
Long Term Disability	1,538	1,332	835	1,332	1,332	1,332	1,332
Social Security	26,702	31,272	12,754	31,272	24,117	24,117	24,117
Pension Fund Contribution	19,762	21,800	21,800	21,800	21,800	21,800	17,454
<b>CONTRACTUAL SERVICES</b>	<b>184,402</b>	<b>187,197</b>	<b>93,490</b>	<b>187,197</b>	<b>180,042</b>	<b>180,042</b>	<b>175,696</b>
Salary Increase Contingency	0	4,000	0	4,000	4,000	4,000	4,000
Estimated Contingency	0	0	0	0	0	0	0
<b>CONTINGENCY</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>
Transfer to Other Funds	53,807	53,807	94,889	53,807	53,807	53,807	53,807
<b>TRANSFERS</b>	<b>53,807</b>	<b>53,807</b>	<b>94,889</b>	<b>53,807</b>	<b>53,807</b>	<b>53,807</b>	<b>53,807</b>
<b>DEPARTMENT TOTAL</b>	<b>238,209</b>	<b>245,004</b>	<b>188,379</b>	<b>245,004</b>	<b>237,849</b>	<b>237,849</b>	<b>233,503</b>

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
SEWER OPERATIONS

	Expended <u>2010-11</u>	Budget <u>2011-12</u>	YTD <u>12/31/2011</u>	Projected <u>2011-2012</u>	Agency <u>Request</u>	Administrative Officer <u>Proposed</u>	Board of Selectmen <u>Approved</u>
SEWER OPERATIONS	<u>3,351,578</u>	<u>2,938,857</u>	<u>1,454,215</u>	<u>2,913,816</u>	<u>2,880,685</u>	<u>2,880,685</u>	<u>2,876,339</u>

**TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET**  
**Reserve for Capital Non-Recurring Expenditures Fund**

		<u>PTD</u>	<u>BUDGET</u>	<u>YTD</u>	<u>DEPT</u>	<u>ADMIN</u>	<u>BOARD OF</u>
		<u>EXPENDED</u>	<u>FY 2011-12</u>	<u>ACTUAL</u>	<u>REQUEST</u>	<u>OFFICER</u>	<u>SELECTMEN</u>
				<u>FY 2011-12</u>		<u>PROPOSED</u>	<u>APPROVED</u>
<b>GENERAL GOVERNMENT</b>							
902053	EQUIPMENT REPLACEMENT RESERVE	21,043	63,382	0	0	0	0
905416	ENERGY UPGRADES	14,828	16,578	0	0	0	0
906412	PROVIDE CABLE TV ACCESS	22,942	47,130	0	0	0	0
908600	BOF CONTINGENCY	0	575,579	0	0	0	0
910080	Town Hall Renovation Reserve	329,719	547,167	0	0	0	0
910081	Town Hall Capital Maint Reserv	332,683	384,333	0	0	0	0
911415	35 Leroy/Mather Ctr architect	90,000	120,000	2,574	0	0	0
912904	TOWN HALL NATURAL GAS CONNECT	116,192	170,000	1,502	0	0	0
912905	DARIEN HARBOR DREDGING	0	5,300	0	0	0	0
902069	REVALUATION SERVICES	461,839	461,839	0	555,000	500,000	500,000
900001	Info System Network Hardware	314,861	369,800	12,148	0	0	0
912011	MUNIS SQL MIGRATION	0	15,525	10,825	0	0	0
<b>GENERAL GOVERNMENT</b>		<u>1,704,106</u>	<u>2,776,633</u>	<u>27,048</u>	<u>555,000</u>	<u>500,000</u>	<u>500,000</u>
<b>COMMUNITY ENVIRONMENT</b>							
912003	LARGE FORMAT SCANNER	0	16,825	12,603	0	0	0
913005	Plotter	0	0	0	10,000	10,000	10,000
913902	Berm Renovation	0	0	0	7,500	7,500	3,000
<b>COMMUNITY ENVIRONMENT</b>		<u>0</u>	<u>16,825</u>	<u>12,603</u>	<u>17,500</u>	<u>17,500</u>	<u>13,000</u>

## TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET

## Reserve for Capital Non-Recurring Expenditures Fund

## PROTECTIVE &amp; EMERGENCY SERVICE

## POLICE SERVICES

906006	POLICE VEHICLES	624,325	803,245	0	196,188	196,188	196,188
913006	RADAR UNITS	0	0	0	8,868	5,912	5,912
913007	Boat Motors	0	0	0	19,560	19,560	0
913008	Field Based Reporting Software	0	0	0	44,333	44,333	0

## DARIEN FIRE DEPARTMENT

909020	FIRE DEPARTMENT SMALL CAPITAL	13,749	37,875	23,872	0	0	0
913010	Mobile Data Terminal	0	0	0	12,000	0	0
913011	Rescue Jacks	0	0	0	7,525	7,525	7,525
913012	Portable Radios	0	0	0	22,100	22,100	22,100

## NOROTON FIRE DEPARTMENT

909020	FIRE DEPARTMENT SMALL CAPITAL	2,200	9,847	2,695	9,600	9,600	9,600
912008	REFURBISH LADDER 30	0	18,700	0	0	0	0
912010	REPLACE HANDHELDS	0	22,565	0	24,500	24,500	24,500
913010	Mobile Data Terminal	0	0	0	12,000	0	0
913014	BODY WORK E-32	0	0	0	7,100	7,100	7,100

## NOROTON HEIGHTS FIRE DEPARTMENT

909020	FIRE DEPARTMENT SMALL CAPITAL	63,686	100,940	36,647	23,556	23,556	23,556
909011	BREATHING APPARATUS	115,902	115,902	0	11,300	11,300	11,300
910202	THERMAL IMAGING CAMERA	21,949	21,949	0	13,500	13,500	13,500
912005	HEAVY RESCUE INTERSTATE KIT	0	17,652	17,652	0	0	0
912006	AIR LIFTING BAG SYSTEM	0	19,464	19,464	0	0	0
913009	Update Lighting	0	0	0	12,000	0	0
913010	Mobile Data Terminal	0	0	0	12,000	0	0

## FIRE COMMISSION

908402	REPLACE DRILL TOWER	0	100,000	5,000	110,000	110,000	110,000
910032	FC Appartus Replacement Reserv	2,305,605	3,669,558	9,000	625,000	500,000	400,000
912016	TRUCK RADIOS	0	31,500	374	33,000	33,000	33,000
913013	Radio Update	0	0	0	50,000	50,000	0

## FIRE MARSHAL

913001	Vehicle Replacement	0	0	0	44,450	44,450	0
913002	Radio Replacement	0	0	0	6,100	6,100	0

## DISASTER PREPARATION

913003	Trailer	0	0	0	8,500	0	0
913004	EOC Computers	0	0	0	10,000	0	0

## PROTECTIVE &amp; EMERGENCY SERVICE

3,147,416	4,969,196	114,704	1,323,180	1,128,724	864,281
-----------	-----------	---------	-----------	-----------	---------



## TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET

## Reserve for Capital Non-Recurring Expenditures Fund

## PUBLIC WORKS SERVICES

## PW MANAGEMENT &amp; ENGINEERING

908805	BOF INFRASTRUCTURE RESERVE	0	456,998	0	0	0	0
910050	PW Equipment Replace Reserve	1,300,116	1,418,926	5,900	150,000	150,000	170,000
912013	RADIO SYSTEM MODERNIZATION	0	47,000	0	0	0	0

## ROADWAY &amp; WALKWAY MAINTENANCE

907903	Heights Road Drainage Improv	510,388	5,660,466	438	0	0	0
910045	Sidewalk Rehabilitation	863,507	1,253,971	335,391	150,000	150,000	130,000
910048	Goodwives R. Sediment Dredging	20,000	77,000	0	0	0	0
910049	Holly Pd.Dam Eng.Investigation	80,522	113,728	0	0	0	0
910053	Tree Replacement Program	14,729	20,500	840	0	0	0
910901	LED STREET LIGHT UPGRADE	36,045	42,700	0	0	0	0
911904	ARRA PAVING PROJECT	588,089	908,000	0	0	0	0
912906	HOYT ST SIDEWALK SURVEY	0	8,500	0	0	0	0
913017	Vehicle Monitoring System	0	0	0	8,000	0	0
913403	Safety Upgrades OKHS Bridge	0	0	0	70,000	70,000	70,000
913901	Traffic Engineering Study	0	0	0	25,000	25,000	25,000

## STORM WATER MANAGEMENT

912401	INTERVALE RD DRAINAGE IMPR	0	130,000	3,750	900,000	0	0
912402	WEST AVE DRAINAGE IMPR	0	125,000	852	1,725,000	0	0

## PUBLIC BUILDING MANAGEMENT

908408	FIRE ALARM UPDATE - TOWN HALL	0	0	0	75,000	0	0
910401	TOWN HALL ROOF REPLACEMENT	564,239	831,500	150	0	0	0
910405	UPGRADE EXTERIOR LIGHTNG-THALL	15,747	42,000	0	0	0	0
913802	Replace TH Auditorium Lighting	0	0	0	30,000	30,000	0
913803	Repl TH Directory & Signage	0	0	0	5,000	0	0
913804	Update TH Exit Signs	0	0	0	5,000	5,000	5,000
913805	Security Locks DPW Garage	0	0	0	8,800	0	0

## PARKING OPERATIONS &amp; MAINT.

913404	LEDs Center Street South Lot	0	0	0	30,000	30,000	30,000
913405	Refurbish Center St North Lot	0	0	0	300,000	300,000	0

## PUBLIC WORKS SERVICES

3,993,381	11,136,289	347,320	3,481,800	760,000	430,000
-----------	------------	---------	-----------	---------	---------

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
Reserve for Capital Non-Recurring Expenditures Fund

**HUMAN SERVICES**

**SENIOR CITIZEN SERVICES**

902805	EXTERIOR PAINTING	850	3,675	0	0	0	0
902825	RESTROOM UPGRADE	2,731	9,000	1,800	0	0	0
902826	INTERIOR PAINTING	7,481	8,000	0	0	0	0
911401	DOOR REPLACEMENT/REPAIRS	0	7,210	0	0	0	0
911403	WINDOW REPAIR	0	2,500	0	0	0	0
912015	GREASE TRAP	0	6,790	6,790	0	0	0
913015	Dishwasher	0	0	0	8,000	8,000	8,000
913016	Cafeteria Tables	0	0	0	5,000	5,000	0

**PUBLIC HEALTH**

900002	APPLICATION SOFTWARE	28,900	33,000	0	0	0	0
--------	----------------------	--------	--------	---	---	---	---

**HUMAN SERVICES**

<b>39,962</b>	<b>70,175</b>	<b>8,590</b>	<b>13,000</b>	<b>13,000</b>	<b>8,000</b>
---------------	---------------	--------------	---------------	---------------	--------------

**PARKS & RECREATION**

**BEACH & COURT FACILITIES**

902806	BEACH SAND REPLACEMENT	77,662	77,662	0	45,500	45,500	0
902806	BEACH SAND REPLACEMENT	33,000	33,000	0	45,500	0	0
907812	REPAIRS - CL TENNIS COURTS	2,500	2,500	0	0	0	0
908801	WEED-TENNIS COURT RESURFACING	108,000	108,000	0	7,500	7,500	7,500
909004	WEED BEACH FURNITURE REPL	2,268	2,599	0	8,800	8,800	0
909004	WEED BEACH FURNITURE REPL	2,268	2,599	0	0	0	0
910801	PADDLE CRT SCREEN/SURFACE REPL	30,398	44,398	13,582	14,000	14,000	14,000
913402	Tennis Court Overlay	0	0	0	115,000	0	0

**GROUND, FIELDS & BUILDINGS**

909801	CHERRY LAWN TENNIS CRT RESURF	0	100,156	0	0	0	0
910023	P&R Work Equipment Reserve	448,645	574,610	93,324	61,700	61,700	61,700
913401	Park Development	0	0	0	10,000	0	0
913801	Town Hall Gym Divider	0	0	0	24,000	24,000	24,000

**PARKS & RECREATION**

<b>704,741</b>	<b>945,525</b>	<b>106,906</b>	<b>332,000</b>	<b>161,500</b>	<b>107,200</b>
----------------	----------------	----------------	----------------	----------------	----------------

**TOTAL**

<b>9,589,606</b>	<b>19,914,643</b>	<b>617,171</b>	<b>5,722,480</b>	<b>2,580,724</b>	<b>1,922,481</b>
------------------	-------------------	----------------	------------------	------------------	------------------

## PARKING FUND

### PARKING LOT OPERATIONS

24848011

#### Explanation

This fund has been established to identify the actual revenues and expenses that result from the operation of those parking spaces located on State land at the Darien and Noroton Heights Railroad stations. All operating and capital expenses that the Town incurs to support these services will be charged to this fund.

#### Accomplishments FY 2011-2012

- 1) Repainted all parking stalls and directional arrows.
- 2) Replaced asphalt walk adjacent to Heights Station with new concrete curbing and sidewalk.
- 3) Improved maintenance of railroad station exterior areas and parking lots.
- 4) Use of calcium chloride on platforms and stairs to minimize damage to concrete and reinforcing bars.

#### Objectives FY 2012-13

- 1) Prepare plans for extending the platform at Heights Station
- 2) Install additional platform seating
- 3) Resurface Leroy East and Leroy West parking lots

#### Staffing

Position	Allocated 2011-12		Proposed 2012-13	
	No. Positions	Work Years	No. Positions	Work Years
Crew Leader	1	1.0	1	1.00
Parking Ranger II	1	0.5	1	0.25
	1	1.5	1	1.25

## **PARKING FUND**

### **PARKING LOT OPERATIONS**

**24848011**

#### **Budget Commentary**

It is proposed that the FY 2013 budget increase by \$2,877 or 0.4% less than the FY 2012 appropriation. Highlights of this budget include:

- Reorganization of staffing allocation
- Reduction in electricity costs due to more favorable generation charges.
- Reduction in snow removal costs due to lower bid prices.

TOWN OF DARIEN 2012-2013 ADMINISTRATIVE OFFICER'S PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-12</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Variance</u>
<b>PARKING LOT ADMINISTRATION</b>							
Part Time	479	1,428	2,049	1,428	1,428	1,428	0
<b>PERSONNEL</b>	<b>479</b>	<b>1,428</b>	<b>2,049</b>	<b>1,428</b>	<b>1,428</b>	<b>1,428</b>	<b>0</b>
Professional Services	0	2,000	0	2,000	2,000	2,000	0
Mailing & Shipping	2,101	2,101	0	2,101	2,101	2,101	0
Program Expenses	13,203	14,173	7,487	14,173	14,173	14,173	0
General Property & Crime	1,431	1,431	0	1,431	1,431	1,431	0
General Liability Insurance	2,365	2,365	0	2,365	2,365	2,365	0
Overhead	85,014	85,014	0	85,014	85,014	85,014	0
<b>CONTRACTUAL SERVICES</b>	<b>104,114</b>	<b>107,084</b>	<b>7,487</b>	<b>107,084</b>	<b>107,084</b>	<b>107,084</b>	<b>0</b>
<b>DEPARTMENT TOTAL</b>	<b>104,593</b>	<b>108,512</b>	<b>9,536</b>	<b>108,512</b>	<b>108,512</b>	<b>108,512</b>	<b>0</b>

TOWN OF DARIEN 2012-2013 ADMINISTRATIVE OFFICER'S PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	<u>Expended 2010-11</u>	<u>Budget 2011-12</u>	<u>YTD 12/31/2011</u>	<u>Projected 2011-12</u>	<u>Agency Request</u>	<u>Administrative Officer Proposed</u>	<u>Variance</u>
<b>PARKING OPERATIONS &amp; MAINT.</b>							
Full Time	73,495	83,530	35,627	83,530	63,996	63,996	(19,534)
Seasonal & Temporary	0	0	0	0	0	0	0
Overtime	14,739	14,952	2,187	14,952	13,738	13,738	(1,214)
<b>PERSONNEL</b>	<b>88,234</b>	<b>98,482</b>	<b>37,813</b>	<b>98,482</b>	<b>77,734</b>	<b>77,734</b>	<b>(20,748)</b>
Snow Removal Services	36,090	37,500	0	37,500	33,100	33,100	(4,400)
Security Services	1,234	1,360	0	1,360	1,360	1,360	0
Facility Repair/Maintenance	50,004	44,855	26,070	44,195	44,195	44,195	(660)
Office Equipment Repair/Maint.	0	0	0	0	0	0	0
Telecommunications	1,649	1,680	926	1,680	1,980	1,980	300
Electricity	103,666	126,278	19,723	126,278	94,728	94,728	(31,550)
Potable Water	1,000	1,200	213	1,200	1,200	1,200	0
Sewer Use Charges	355	660	0	660	750	750	90
<b>CONTRACTUAL SERVICES</b>	<b>193,998</b>	<b>213,533</b>	<b>46,932</b>	<b>212,873</b>	<b>177,313</b>	<b>177,313</b>	<b>(36,220)</b>
Office Supplies	1,385	1,200	1,369	1,200	1,450	1,450	250
Heating Fuel	4,000	5,035	989	5,035	5,947	5,947	912
Uniforms	629	700	81	700	700	700	0
<b>MATERIALS &amp; SUPPLIES</b>	<b>6,014</b>	<b>6,935</b>	<b>2,439</b>	<b>6,935</b>	<b>8,097</b>	<b>8,097</b>	<b>1,162</b>
Transfer to Other Funds	149,849	201,199	0	0	168,000	262,496	61,297
<b>TRANSFERS</b>	<b>149,849</b>	<b>201,199</b>	<b>0</b>	<b>0</b>	<b>168,000</b>	<b>262,496</b>	<b>61,297</b>
<b>DEPARTMENT TOTAL</b>	<b>438,095</b>	<b>520,149</b>	<b>87,185</b>	<b>318,290</b>	<b>431,144</b>	<b>525,640</b>	<b>5,491</b>

TOWN OF DARIEN 2012-2013 ADMINISTRATIVE OFFICER'S PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	<u>Expended</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>YTD</u> <u>12/31/2011</u>	<u>Projected</u> <u>2011-12</u>	<u>Agency</u> <u>Request</u>	<u>Administrative</u> <u>Officer</u> <u>Proposed</u>	<u>Variance</u>
<b>EMPLOYEE BENEFITS</b>							
Medical Insurance	9,237	11,087	4,796	11,087	11,087	11,087	0
Dental Insurance	895	542	183	542	542	542	0
Life & AD&D Insurance	347	360	115	360	360	360	0
Long Term Disability	360	372	118	372	372	372	0
Social Security	6,544	8,279	3,136	8,279	5,947	5,947	(2,332)
Pension Fund Contribution	8,435	7,646	7,646	7,646	7,646	7,646	0
Workers Compensation	11,394	11,394	0	11,394	11,394	11,394	0
<b>CONTRACTUAL SERVICES</b>	<b>37,211</b>	<b>39,680</b>	<b>15,993</b>	<b>39,680</b>	<b>37,348</b>	<b>37,348</b>	<b>(2,332)</b>
<b>DEPARTMENT TOTAL</b>	<b>37,211</b>	<b>39,680</b>	<b>15,993</b>	<b>39,680</b>	<b>37,348</b>	<b>37,348</b>	<b>(2,332)</b>

TOWN OF DARIEN 2012-2013 ADMINISTRATIVE OFFICER'S PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	Expended <u>2010-11</u>	Budget <u>2011-12</u>	YTD <u>12/31/2011</u>	Projected <u>2011-12</u>	Agency <u>Request</u>	Administrative Officer <u>Proposed</u>	<u>Variance</u>
PUBLIC WORKS SERVICES	<u>579,899</u>	<u>668,341</u>	<u>112,714</u>	<u>466,482</u>	<u>577,004</u>	<u>671,500</u>	<u>3,159</u>
<b>TOTAL</b>	<u><u>579,899</u></u>	<u><u>668,341</u></u>	<u><u>112,714</u></u>	<u><u>466,482</u></u>	<u><u>577,004</u></u>	<u><u>671,500</u></u>	<u><u>3,159</u></u>



TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	<u>Expended</u> <u>2010-11</u>	<u>Budget</u> <u>2011-12</u>	<u>YTD</u> <u>12/31/2011</u>	<u>Projected</u> <u>2011-2012</u>	<u>Agency</u> <u>Request</u>	<u>Administrative</u> <u>Officer</u> <u>Proposed</u>	<u>Board of</u> <u>Selectmen</u> <u>Approved</u>
<b>PARKING LOT MAINT.</b>							
Capital Maint./Major Repairs	0	0	165	129,145	262,496	262,496	262,778
WINDOW REPLACEMENT - NHRR	0	0	0	0	0	0	0
REPLACE CONCRETE STAIRS NH	(234,843)	0	(36,215)	0	0	0	0
RR - Health Updates	0	0	0	0	0	0	0
NHRR Lot Lighting Project	173,870	0	0	0	0	0	0
LED REPLACEMENT LAMPS	0	0	0	0	0	0	0
SIDEWALK/STAIRCASE REPAIR	0	0	0	0	0	0	0
<b>EQUIPMENT&amp;FACILITIES</b>	<b>(60,973)</b>	<b>0</b>	<b>(36,050)</b>	<b>129,145</b>	<b>262,496</b>	<b>262,496</b>	<b>262,778</b>
<b>DEPARTMENT TOTAL</b>	<b>(60,973)</b>	<b>0</b>	<b>(36,050)</b>	<b>129,145</b>	<b>262,496</b>	<b>262,496</b>	<b>262,778</b>

TOWN OF DARIEN 2012-2013 BOARD OF SELECTMEN PROPOSED BUDGET  
PUBLIC WORKS SERVICES

	Expended <u>2010-11</u>	Budget <u>2011-12</u>	YTD <u>12/31/2011</u>	Projected <u>2011-2012</u>	Agency <u>Request</u>	Administrative Officer <u>Proposed</u>	Board of Selectmen <u>Approved</u>
PUBLIC WORKS SERVICES	<u>(60,973)</u>	<u>0</u>	<u>(36,050)</u>	<u>129,145</u>	<u>262,496</u>	<u>262,496</u>	<u>262,778</u>
<b>TOTAL</b>	<u>(60,973)</u>	<u>0</u>	<u>(36,050)</u>	<u>129,145</u>	<u>262,496</u>	<u>262,496</u>	<u>262,778</u>